

Job Opening

Position:	Director, Information Technology
Department/Store:	Executive
Location:	Alcott Corporate Office – Kalamazoo, MI
Wage:	Based on Experience
Classification:	Full-time Staff
Number of Openings:	1
Hours:	Monday – Friday, 8:00 am to 4:30 pm (flexible)
Date posted:	09/03/2013
Submit Applications to:	www.goodwillswmi.org
Job Duties:	
<ul style="list-style-type: none"> • Develop continuous plan for overall IT needs at all agency locations. • Preparing IT budget. • Provide computer, network support and administration for all technological applications. • Maintain and upgrade hardware and software as appropriate. • Oversee web and e-commerce initiatives in conjunction with Director of Marketing. 	
Qualifications:	
<p>Experience with Microsoft operating systems for servers and desktops, and Microsoft Office applications. Database management experience. Web design experience. Ability to clearly communicate verbally and in writing with a wide variety of people. Citrix server experience, social media platform experience, and great customer service skills are desired.</p> <p>Minimum requirements are a college degree and at least 5 years experience in the information technology sector.</p>	
<p>Equal Opportunity Employer</p> <p>Persons are recruited, hired, assigned and promoted only on the basis of job related criteria and without regard to age, ancestry, arrest record, citizenship, color, familial status, gender, gender identification, height, marital status, national origin, non-job-related disability, race, religion, sex, sexual orientation, veterans' status or weight. This includes those affected by pregnancy, childbirth or related medical condition.</p>	
<p>Please click on and read: http://www.goodwillswmi.org/PDF/ApplicationTerms.pdf</p>	